

# DCP 325 Working Group Meeting 02

27 September 2018 at 10:00am

Web-Conference

Attendee	Company
<b>Working Group Members</b>	
Andrew Enzor [AE]	Northern Powergrid
Chris Barker [CB]	BUUK
Chris Ong [CO]	UK Power Networks
Dave Wornell [DW]	Western Power Distribution
Donald Preston [DP]	SSEN
Julia Haughey [JH]	EDF Energy
Kara Burke [KB]	Northern Powergrid
Karl Maryon [KM]	Haven Power
Kathryn Evans [KE]	Scottish Power Energy Networks
William Jago [WJ]	N Power
<b>Code Administrator</b>	
Dylan Townsend [DT] (Chair)	ElectraLink
Hollie Nicholls [HN] (technical secretariat)	ElectraLink

Apologies	Company
George Moran	British Gas

## 1. Administration

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- 1.1 The Chair welcomed the members to the meeting.
- 1.2 The Working Group reviewed the “Competition Law Do’s and Don’ts”. All Working Group members agreed to be bound by the Competition Laws Do’s and Don’ts for the duration of the meeting.
- 1.3 The Working Group reviewed the minutes from the previous meeting held on 04 September 2018 and one amendment was suggested to paragraph 3.8 of the document to explain that there could be competition concerns for Suppliers rather than breaches in competition law. The Working Group agreed that once this was updated, the minutes would be a true reflection of the discussions held. A copy of the final minutes can be found as attachment 1.

## 2. Purpose of the Meeting

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- 2.1 The Chair set out that the purpose of the meeting is to review and finalise the draft consultation document.

## 3. Review of Draft Consultation Document

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- 3.1 The Working Group reviewed the draft consultation document, and this was updated during the meeting.
- 3.2 The Working Group suggested that the footnote in section 3.2 should be updated.
- 3.3 The Working Group discussed the inclusion of DCP 241 as a reference document within Section 4 of the document and agreed that DCP 325 is trying to achieve something different and therefore DCP 241 does not need to be included. However, it was requested that a link to the DCP 066A documentation should be included in this section.
- 3.4 The Working Group discussed questions 7, 8 and 9 of the consultation document, and agreed that they were unsure how much response they would receive. However, it was agreed that all responses to these questions would be treated as confidential and would be anonymised. This would be made clear in the consultation document and the Secretariat would ensure that each response to these questions would be treated appropriately.
- 3.5 The Working Group reviewed section 5.13 and agreed that it would need further development to ensure that the reader fully understands the link between the HM Treasury publications and the Schedule 15 publications.
- 3.6 The Working Group reviewed section 6 of the consultation document and agreed that it would require updating. One Working Group member questioned whether they needed to consult on which of the DCUSA Objectives would be better facilitated at this time or whether it should be included once the solution and the legal text had been developed for the change. The Working Group agreed that they should ask which of the DCUSA Objectives would be better facilitated by the intent of the change.
- 3.7 The Working Group also agreed that they should be asking whether the DCUSA General Objectives would be better facilitated, not the DCUSA Charging Objectives, as there are no material impacts on

the charging methodologies. The Secretariat agreed to update the document to reflect this and to provide commentary as to why the Working Group had made this decision.

- 3.8 The Working Group discussed the implementation date section of the consultation document and agreed that they should highlight that although they have set out an indicative timescale, this is still under review by the Working Group whilst the solution is being developed.
- 3.9 The Secretariat agreed to update the consultation to reflect the discussions held and will circulate the latest version to Working Group members for final comments before the close of play on Friday 28 September 2018.

#### **ACTION 02/01: ElectraLink**

## **4. Work Plan**

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- 4.1 The DCP 325 Working Group reviewed the Work Plan and an updated version can be found as attachment 2. The following next steps were agreed:
- The Secretariat to update the consultation document and circulate to Working Group members by close of play on Friday 28 September 2018;
  - Working Group members to forward any final amendments or comments to the Secretariat by close of play on Friday 05 October 2018;
  - The final consultation document to be circulated to DCUSA Contract Managers and attendees of the DCP066A teleconference by close of play on Monday 08 October 2018 for four weeks.

#### **ACTION 02/02: WG Members**

#### **ACTION 02/03: ElectraLink**

## **5. Agenda Items for the next meeting**

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- 5.1 The Working Group agreed to add the following items to the agenda for the next meeting;
- Review of the DCP 325 consultation responses.

## **6. Any Other Business**

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- 6.1 There were no further items of AOB and the Chair closed the meeting.

## 7. Date of Next Meeting – Tuesday 20 November 2018

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7.1 The Working Group agreed that the next meeting will be held on Tuesday 20 November 2018.

## 8. Attachments

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- Attachment 1 – DCP 325 Working Group 01 Final Meeting Minutes
- Attachment 2 – DCP 325 Updated Work Plan

## New and open actions

Action Ref.	Action	Owner	Update
<b>02/01</b>	The Secretariat to update the consultation document to reflect the discussions held and circulate to Working Group members by close of play on Friday 28 September 2018.	ElectraLink	
<b>02/02</b>	Working Group members to send any final comments or amendments to the Secretariat by close of play on Friday 05 October 2018.	Working Group members	
<b>02/03</b>	The Secretariat to circulate the finalised consultation to DCUSA Contract Managers and attendees of the DCP066A teleconferences by close of play on Monday 08 October for four weeks.	ElectraLink	

## Closed Actions

Action Ref.	Action	Owner	Update
<b>01/01</b>	The Secretariat to draft a consultation document and request ENA's distribution list for their DCP66A teleconference.	ElectraLink	Action Closed
<b>01/02</b>	The Secretariat to update the draft work plan and submit to the DCUSA Panel for approval.	ElectraLink	Action Closed